

CITY OF WESTMINSTER, CALIFORNIA
SINGLE AUDIT OF FEDERALLY ASSISTED
GRANT PROGRAMS

JUNE 30, 2008

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CITY OF WESTMINSTER

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October 17, 2008

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and
Members of City Council
City of Westminster
Westminster, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Westminster (the City), as of and for the year ended June 30, 2008, which collectively comprise the City's basic financial statements and have issued our report thereon dated October 17, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the City's financial statements that is more than inconsequential will not be prevented or detected by the City's internal control.

Internal Control Over Financial Reporting (Continued)

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the City's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the City Council, management and federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

Diard, Evans and Company, LLP



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October 17, 2008

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH
REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133
AND SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The Honorable Mayor and
Members of City Council
City of Westminster
Westminster, California

Compliance

We have audited the compliance of the City of Westminster (the City) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2008. The City's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the City's management. Our responsibility is to express an opinion on the City's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the City's compliance with those requirements.

In our opinion, the City complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.

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Internal Control Over Compliance

The management of the City is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A control deficiency in the City's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the City's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the City's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of and for the year ended June 30, 2008, and have issued our report thereon dated October 17, 2008. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the City Council, management and federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

Diehl, Evans and Company, LLP

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
AND
SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

CITY OF WESTMINSTER

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the year ended June 30, 2008

Federal Grantor / Pass - Through Grantor / Program	Catalog of Federal Domestic Assistance Number	Program Identification Number	Award Amount	Federal Expenditures
<u>U.S. Department of Housing and Urban Development</u>				
Direct Assistance:				
Community Development Block Grant	14.218	B - 03 - MC - 06 - 0509	\$ 1,547,000	
	14.218	B - 04 - MC - 06 - 0509	1,512,000	
	14.218	B - 05 - MC - 06 - 0509	1,429,917	
	14.218	B - 06 - MC - 06 - 0509	1,284,473	
	14.218	B - 07 - MC - 06 - 0509	1,278,889	\$ 1,973,727
HOME Investment Partnership	14.239	M - 03 - MC - 060556	598,000	
	14.239	M - 04 - MC - 060556	585,625	
	14.239	M - 05 - MC - 060556	558,377	
	14.239	M - 06 - MC - 060556	523,973	
	14.239	M - 07 - MC - 060556	522,281	965,826
Total U.S. Department of Housing and Urban Development				<u>2,939,553</u>
<u>U.S. Department of Justice</u>				
Direct Assistance:				
Edward Byrne Memorial State and Local Law Enforcement Assistance Discretionary Grant Program	16.580	2007	26,386	
		2008	15,000	22,197
Local Law Enforcement Forces and Services for Human Trafficking Victims	16.582	2006-DD-BX-0378	197,439	92,921
Coverdell Forensic Science Improvement Grant	16.560	2005 - DN - BX - 0071	76,134	2,981
Total U.S. Department of Justice				<u>118,099</u>
<u>U.S. Department of Health and Human Services</u>				
Passed through the County of Orange: Family Resource Center	93.556	FEH4000	253,757	
		FEH4000	274,834	
		FEH4000	258,500	263,548
<u>U.S. Department of Transportation</u>				
Passed through the State of California:				
Alcohol Traffic Safety and Drivers Prevention Incentive Grants	20.601	AL0675	275,177	42,663
Highway Planning and Construction	20.205	STPLER-5338(032)	1,710,022	170,800
		STPLER-5338(034)	500,000	43,040
		STPLER-5338(035)	480,000	266,758
		STPLER-5338(036)	337,925	107,925
		STPLER-5338(037)	158,250	703
		STPLER-5338(038)	151,200	-
		STPLER -5338(039)	316,500	150,996
Total U.S. Department of Transportation				<u>782,885</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS				<u>\$ 4,104,085</u>

See Accompanying Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A - 133 and Schedule of Expenditures of Federal Awards (pages 3 and 4) and Notes to Schedule of Expenditures of Federal Awards (page 6).

CITY OF WESTMINSTER

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the year ended June 30, 2008

1. REPORTING ENTITY:

The City of Westminster ("City") for purposes of the Schedule of Expenditures of Federal Awards, includes all funds of the primary government and its blended component units as defined by GASB Statement No. 14 "The Financial Reporting Entity".

2. BASIS OF ACCOUNTING:

The Schedule of Expenditures of Federal Awards reports expenditures on the modified accrual basis of accounting. Accordingly, expenditures represent amounts incurred during the fiscal year which meet federal grant eligibility requirements.

3. CONTINGENCIES:

Under the terms of federal and state grants, additional audits may be requested by the grantor agencies and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. Such audits could lead to a request for reimbursement to the grantor agencies.

See Accompanying Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133 and Schedule of Expenditures of Federal Awards (pages 3 and 4) and Schedule of Expenditures of Federal Awards (page 5).

CITY OF WESTMINSTER

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the year ended June 30, 2008

SUMMARY OF AUDITORS' RESULTS:

1. Type of Report on Financial Statements:

Unqualified Opinion on the Financial Statements and Supplementary Schedule of Expenditures of Federal Awards

2. Significant Deficiencies at Financial Statement Level:

None noted

3. Noncompliance Material to Financial Statements:

None noted

4. Significant Deficiencies for Major Programs:

None noted.

5. Type of Report on Compliance for Major Programs:

Unqualified opinion

6. Audit Findings Required to be Reported Under Section 510(a) and OMB Circular A-133:

None noted in the current year. Prior year findings are indicated in the "Summary Schedule of Prior Audit Findings".

7. Dollar Threshold Used to Distinguish Between Type A and Type B Programs: \$ 300,000

See Accompanying Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards and Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133 and Schedule of Expenditures of Federal Awards (pages 1 through 4).

CITY OF WESTMINSTER

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
(CONTINUED)

For the year ended June 30, 2008

SUMMARY OF AUDITORS' RESULTS (CONTINUED):

8. Major Program:

The program tested as a major program included:

Community Development Block Grant	14.218
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9. Low-Risk Auditee:

The City of Westminster was determined to be a low-risk Auditee.

See Accompanying Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards and Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133 and Schedule of Expenditures of Federal Awards (pages 1 through 4).

CITY OF WESTMINSTER

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

For the year ended June 30, 2008

No Findings in year ended June 30, 2007.

See Accompanying Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards and Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133 and Schedule of Expenditures of Federal Awards (pages 1 through 4).